

# Spyglass

## ADOPTION AND AMENDMENT OF POLICIES, PROCEDURES AND RULES

**The Spyglass Association has adopted the following procedures as an addendum to the Bylaws at a regular meeting of the Board of Directors.**

- 1 . Adoption or amendment of any policy, procedure or rule shall be performed only at a meeting of the Board of Directors open to all Members or their representatives.**
- 2. The Board shall consider the following criteria when adopting or amending a policy, procedure or rule:**
  - a. Reasonableness and necessity;**
  - b. Impact does not create separate groups of Members;**
  - c. Clear and unambiguous;**
  - d. Reasonably relates to the preservation, protection and enhancement of property values; and**
  - e. Consistent with the Association's governing documents and applicable Federal\* State and Local statutes or regulations.**
- 3. Notice of any proposed policy, procedure, or rule and regulation shall be made available to the Owners for their comments 10 days prior to the meeting.**
- 4. Adoption or amendment of any policy, procedure, or rule and regulation requires an affirmative vote of a majority of all Board members.**
- 5. Any policy, procedure, rule or regulation shall be effective upon an affirmative vote by the Board.**

**The undersigned officer of The Spyglass Association hereby certifies that the foregoing Resolution is true and correct as adopted by the Board of Directors.**

**The Spyglass Association**

By: *Molly M. Fisher 10-7-17*  
**President**